

Promotional materials request form

I. Information about applicant

Date

Name and surname

Unit name

Unit MPK number

Contact number

E-mail address

Person authorized to collect the materials

II. Information on the purpose of promotional and informational materials

Name of the project/event

Description of the project

Date and place of event's/project's realisation

Has the event been granted the Rector's and /or institutional patronage?

YES

NO

Project/event category (please select at least one)

conference

student event

social event/campaign (preventive healthcare initiatives, etc.)

guests' visit (gift, welcome bag)

III. Information about requested promotional materials

NAME	REQUESTED QUANTITY	RECEIVED QUANTITY	VALUE OF ISSUED MATERIALS

The items on the gray background are filled in by the MUG's Promotion Unit.

I undertake to present a report and photographic documentation on the project's/event's realisation within 14 days from the date of its completion (in justified cases, there is a possibility of exemption from photographic documentation).

.....
 applicant's legible signature
 or signature with a stamp

Please send the application via e-mail (promocja@gumed.edu.pl) or deliver it directly to the MUG's Promotion Unit (PRINT DOUBLE-SIDED).

- Issuing the requested materials:
 1. For information on the availability of materials and request-related decisions please call 58 349 11 63.
 2. Collection in person is possible between 9:00 am and 2:00 pm (by appointment) in room 16A (ground floor) in building no. 13 (Dębinki 7 St.).

Filled in by the MUG's Promotion Unit

.....

issuer's signature
date
receiver's signature